

Council	Q1: Do you provide weekend burial services?	Q2: Does a paid officer attend weekend burials?	Q3: If no, what arrangement do you have in place for weekend burials?	Q4: How much, if anything, do you charge for a weekend / bank holiday funeral over and above your normal charges?	Q5: Have you considered permitting a community organisation to carry out burials?	Q6: Do you arrange grave digging using your own staff, a contractor or a different arrangement?	Q7: If a burial takes place at the weekends / bank holiday is the back filling completed on the same day or the next working day?
1 (unitary)	Only if staff available and the grave has been pre-dug	Grave digger	Pre dug spaces Completed burial notice Grave space allocated and payment arranged before the burial. Must have green certificate – crematorium staff receive	Weekend or Bank Holiday additional £274.00	Have discussed but unable to resolve as yet due to health and safety and documentation issues	Council grave digging staff, managed by a different section within the Council.	Backfilled the same day
2 (unitary)	No weekend burials offered.	N/A	n/A	N/A	No, unacceptable practice to Council Policies and Procedures. It is policy that all burials are witnessed by the cemetery manager/assistant manager to ensure the correct person is buried and the grave meets safety requirements. Also insurance restrictions do not permit community groups or volunteers to operate plant equipment.	Fully trained, competent in-house staff only.	All graves are fully closed on the same day as the interment
3 (unitary)	Do not provide weekend burial services	N/A	N/A	N/A	N/A	N/A	N/A
4 (unitary)	Provide services on a weekend and bank holidays	Paid officer attends	On call supervisor attends weekend and bank holiday burials. They allocate the grave, collect any paperwork etc.	Charge £210 additional from 1 st January	No	Keep stock of Muslim graves which have already been dug and bricked so it is only a matter of opening them up. Have 2 supervisors who are on call alternative weeks for out of hours burials.	The back filling is completed on the same day.

5 (unitary)	All of these	Yes	N/A	Charge double the digging fee.	No, all burials are conducted by in house teams. Council policy to keep services in house.	All cemetery services are in house	All backfilling must be completed on the same day of the internment.
6 (unitary)	Internment of ashes and scattering on Saturdays at double the cost only	Yes. A member of the cemetery staff attends every funeral	N/A	Double costs on Saturdays	No. I would strongly advise against this. All my staff are trained and fully aware of the rules and regulations imposed by the authority.	Authority staff (fully trained)	Same day
7 (unitary)	Short notice burials are conducted at one cemetery on Saturday, Sundays and also Bank Holidays.	Yes	N/A	Grave and burial fees are the same at the weekend as they are during the week.	No response	Own staff in the office and also the grounds. Own staff dig and prepare the graves.	Always the same day.
8 (unitary)	Weekend and bank holiday burial service.	Yes	N/A	The cost is a set fee of £513.00	Have burial committee in place for some time now - no burials are undertaken by them.	Own staff.	Always the same day.
9 (unitary)	Provide a weekend service.	Staff involved in the burial are paid at the appropriate rate depending on the day and time.	N/A	No additional charge	This has never been considered.	Own staff.	Same day.
10 (unitary)	Weekend or out of hours services are only provided as required and additional charges are applied should staff levels allow us to accommodate the services. Not Bank Holidays	Yes	Staff member to ensure all statute paperwork (namely and most often the green registrar's form or Coroner's yellow/white form) received prior to the funeral attending the site. To take monies payable before the funeral takes place. To ensure the coffin has identifiable markings.	An additional fee of £260 is chargeable for Saturdays and Sundays.	Accept funerals from both a Muslim Community Burial Board and also independent funeral directors. Do not undertake burials	Own staff	Always on the same working day.
11 (unitary)	We do provide a burial service at	We have 5 community leaders that have	N/A	Flat rate for a burial at a	The community has requested this but as the	Grave digging is contracted out therefore when the person on call at a weekend is	Always filled on the day.

	weekends & bank holidays with a few exemptions through the year ie Mothers Days, Father's Day, Christmas Day, New Year's Day and Easter Sunday.	been trained of which one should attend if we have a weekend burial. A member of staff also attends.		weekend of £260 in addition to the normal fees charged.	burial ground is council responsibility we have a representative on site. Also, there have been concerns over trying to get the paperwork.	contacted they will then contact the grave diggers.	
12 (unitary)	Yes, October to March up to 4pm April to Sept up to 8pm.	Yes, for Muslim short notice burials 1 officer on standby all weekend (who receives a standby allowance +5 hours each burial at relevant overtime rate.	N/A	No additional charge	Yes, it has been investigated, but it does seem to generate problems. It was decided that the Council should oversee all burials to ensure legalities were adhered to.	Our own staff.	Immediately after the burial
13 (unitary)	Run a full 6 day service, do not supply burials on Sundays or Bank Holidays	Always, to ensure the correct working practices are adhered to (Health & Safety) and to ensure correct grave allocation and burial records are correct.	N/A	We will charge the family the costs of the overtime paid the staff (x3 people in attendance – 2 grave diggers and 1 supervisor)	No, on the grounds of Health & Safety.	Own staff.	Always on the same day.
14 (District)	Saturday but not on Sundays and we do provide the service on Bank Holidays (except	One of the cemetery team is paid standby for Saturdays.	N/A	Currently £190. This fee applies to any burial that takes place on Saturdays, bank	This has not been discussed	Own staff	All graves are back filled as soon as the burial has taken place.

	for Christmas Day and Boxing Day).			Holidays and after 3pm weekdays.			
15 (unitary)	Saturdays but not Sundays or Bank Holidays	Cemetery contractor	No response	We charge £475 additional for a coffined burial and £180 for ashes.	No, we do not allow communities to run the cemeteries at weekends. We have a very strict policy of anything wrong and the contractor's staff stop the funeral.	Contractor	Immediately
16 (unitary)	Yes, Saturdays only.	Cemetery foreman and cemetery operatives.	Saturday burial requests must be made no later than 2pm Friday (the day before the burial) all paperwork and grave allocation details are sent to the contractor.	Charge an additional £535 for a Saturday morning burial, except at one of our cemeteries we do not charge any additional fee as the staff are contracted to work on Saturdays.	No, this has not been considered due to Health & Safety implications.	Contractor	All graves are backfilled immediately after the burial.
17 (unitary)	Saturday burial services but not on Sundays or Bank Holidays.	Our grave diggers are in attendance and usually one of the attending officers is a team leader.	Our paperwork is completed by our bereavement team by no later than the Friday (the day before) whereby a risk assessment would be conducted by the grave diggers and the grave location and plan would be allocated.	We charge a supplement for Saturday burial which is £457.	No.	Own grave digging team	Same day.
18 (unitary)	All of these apart from Christmas Day, Good Friday and Easter Sunday.	Yes, plus grave diggers.	n/a	£420 extra per grave or double if non resident.	The risk of permitting the community to carry out burials was too high and if something went wrong the authority would be held liable with no staff members on site.	Own staff and a grave digging contractor.	All graves are back filled on the same working day.
19 (unitary)	Saturdays / Sundays / Bank Holidays and up to 7pm during summer weekday evenings.	Two colleagues on standby.	Two of our colleagues are on call, vaulted graves ready for use and the colleague will allocate the grave on receipt of a funeral request. All paperwork is brought to the Cemetery.	Additional £330 charge for the Sat / Sunday or Bank Holiday. Charge an additional £160 for burials between 4 and 7pm.	Considered but were very concerned about rules being adhered to and timings of burials. As the landowner would still be responsible for any resultant problems linked to breach of rules / H&S, complaints etc.	Own staff excavate the earth graves and a contractor installs the pre cast vault system.	Back filling always takes place immediately after the funeral.

